

2020 Unit ReCharter Calculator & Coversheet

Unit Type: _____

Unit #: _____

This coversheet should be attached to the printed copy of the completed recharter packet (summary or full version). Charters not approved electronically require Unit Leader and Chartered Organization Representative signatures.

Please use this form to calculate your unit's total recharter fee and as a checklist to assure that all required paperwork is completed and submitted.

A - Enter balance due from recharter printout here	→			A	
B - Enter Standardized Fundraising Commission (from recharter email) here	→			B	
C - Enter # of youth members receiving GRC financial assistance here	→		x \$45 =		C
D - Enter # of youth members receiving insurance voucher assistance here	→		x \$25 =		D
Total due for recharter	→				A + B - C - D

- Annual Charter Agreement

- A completed BSA Adult application form, background check disclosure and proof of Youth Protection Training completion is attached for all adults that were manually added to the charter (see list on page 1 of charter printout). Check to be sure that all fields are completed, including all required signatures, initials and answers

- An updated BSA background check disclosure form is attached for ALL adults that are on your Charter, both current and new

- A completed BSA Youth application form is attached for all Scouts that were manually added to the charter (see list on page 1 of charter printout). Check to be sure that all fields are completed, including DOB, gender, parent and unit leader signatures.

- Completed Insurance Voucher forms for youth referenced in item D above

- Completed United Way Demographic Data Form attached

- Completed Journey to Excellence form (and award order form if desired)

Submitted by: _____ Unit Position: _____

Phone #: _____ email: _____

Unit Commissioner Review: _____